

**Town of Northborough
Parks and Recreation Commission Meeting
March 26, 2019**

Unanimously approved at the July 9, 2019 Parks and Recreation Commission Meeting

In attendance: David Putnam, Mark Awdycki, Tracey Cammarano, Scott Charpentier, David Robillard, Allison Lane and Michelle Cilley.

5:38pm—Meeting Called to Order.

5:39pm—November Minutes Approved. TC (Tracey Cammarano) made a motion to approve minutes from the last meeting in November. Mark Awdycki (MA) seconded, all in approval.

5:40pm—Recreation Report. Allison Lane (AL) had several updates for the Board. First, registration for Recreation’s Summer Camp began in early February, and that camp filled within 3 weeks of opening. David Putnam (DP) asked how many sessions are being held: 7 weeks? AL: 8 weeks. AL hired 2 co-directors to replace previous Camp Director Stefanie Youssef. The camp will run for 6 weeks at Melican Middle School and 2 weeks at the Lincoln Street School. The max this year will be 120 students/week, which is slightly less than in the past, due to having new directors. TC asked if there were any scholarships available? AL said that Recreation had received a \$500 donation from the Northboro Junior Woman’s Club and had allotted that towards two families who needed assistance. Next, AL said that the Open Space Committee needs a liaison from the Parks and Rec Commission. DP said he will volunteer. AL then mentioned how discussion of a Town dog park had evolved as a priority as the Town’s Master Plan is being shaped. AL said Mia McDonald, Conservation Agent, had been approached by trail committee members regarding needing a possible dog park, since there are so many issues with dogs on Town trails. Possible locations discussed included Watson Park and Carney trail. Next, regarding Arlene Marshall and the musical installation proposed for Ellsworth-McAfee Park (in memory of her son), AL said that plans are moving forward for that in the Spring. AL then said that NYSA was having a ‘soft opening’ on the fields at Ellsworth-McAfee Park, no nets or cleats yet. Then, AL mentioned a proposal for Frisbee golf, to be run possibly on Conservation land at the Senior Center, with funding perhaps coming from the CPC. Scott Charpentier (SC) mentioned that funds received from leagues renting the site would help pay for maintenance. Lastly, AL reminded the Board that Town Meeting is April 22 and might go for 2 nights.

6:07pm—DPW Report. Scott Charpentier (SC) said that improvements are continuing at Memorial Field. The ‘envelope work’ for the snack shack is done (roofing/siding/windows/trim). DP: will it be usable this year? SC: yes. SC also said that the stairs have been repaired (treads redone). He next said the Assabet Park renovations will now begin next year, instead of 6 years out on the Capital Plan that it was originally; the lawsuit [regarding that Park and its’ meeting of ADA requirements] had been resolved. Lastly, SC said that the tomorrow is the bid for the proposed Town Common. The plan is to have lights up and ready for fall and the War Memorial set for Veteran’s Day.

6:21pm—Old Business. SC updated the Board regarding the lighting project on the new ball fields at Melican Middle School. SC said the lights were upgraded to LED bulbs, which will save money. He said that the contract is structured so that the fields are usable during construction. The lights will be positioned for 2 full sized athletic fields. AL said that youth baseball will use those fields during the week, Challenger Baseball will use them on Tuesday evenings, and Hit Quarters will rent usage twice/weekly.

6:40pm—Motion to Adjourn. Faith Stevens (FS) made a motion to adjourn, TC seconded, all in favor. The next Parks and Recreation Commission Meeting is scheduled for Tuesday, May 7.